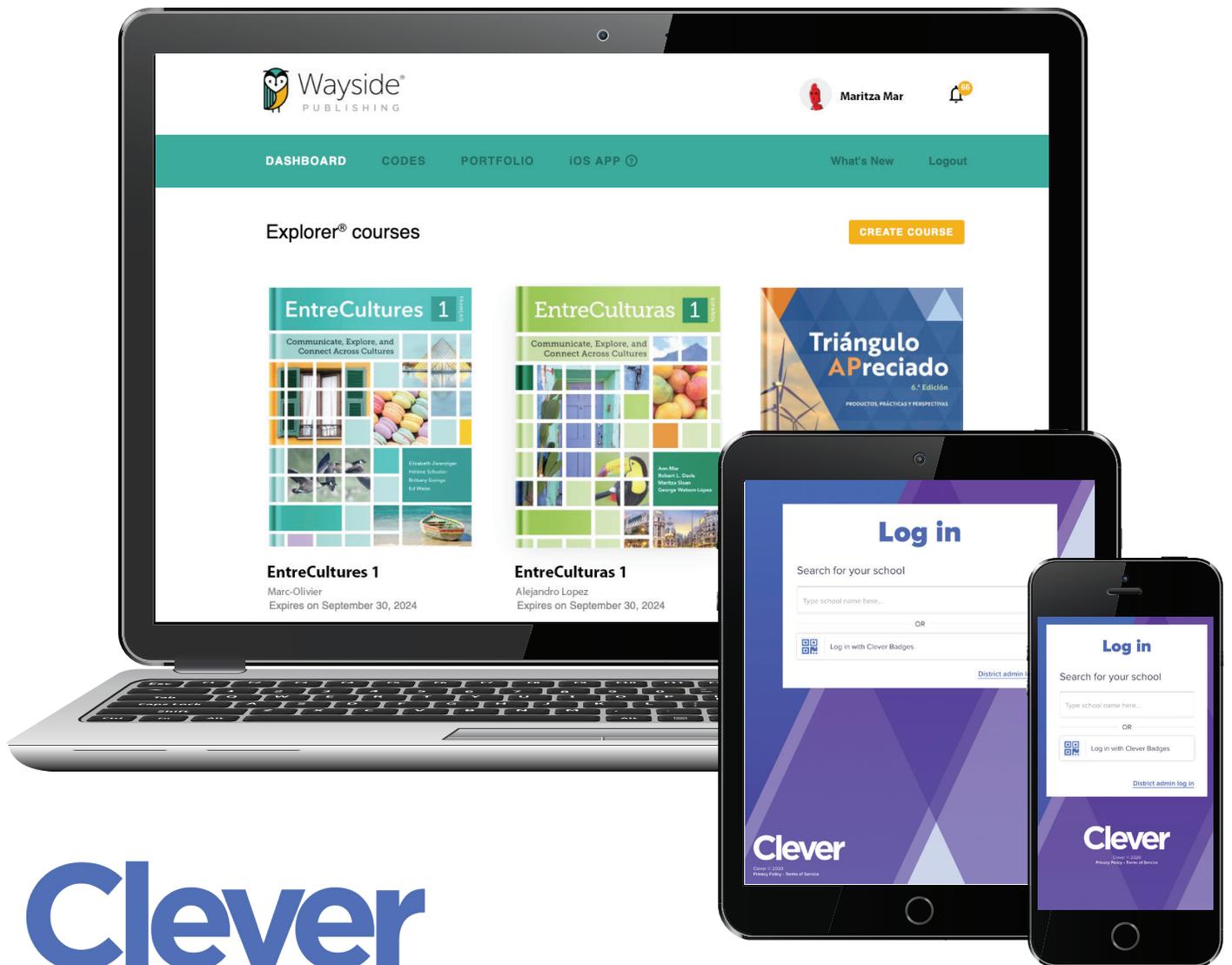


Learning Site[®]**CLEVER INTEGRATION GUIDE****Clever**

Overview

Rostering with Wayside Publishing[®] in the Learning Site[®] solves a district or school's need to securely and reliably exchange student, course, and related enrollment information between a district/school's platform (e.g., student information system, SIS) and the Learning Site[®].

Wayside & Clever Secure Sync

Customers using Clever Secure Sync will get:

- Automated rostering by connecting with your SIS daily
- Secure data transfer through Clever's portal

Partnership

Wayside Publishing[®] partners with schools, districts, and states around the country to ensure students and teachers have access to the best world language pedagogy in the market, because our mission is to empower the next generation of global citizens. By adopting our products, you become stakeholders in our development process, and we will partner with you to understand your needs and serve you better.

Support

At Wayside, we want to make sure you are always able to find the help you need. In addition to our FAQs (learningsite.waysidepublishing.com/frequently-asked-questions), you can contact our stellar support team at support@waysidepublishing.com (for Learning Site questions) or info@waysidepublishing.com (for general information).

Live phone support is available 8:30 a.m. to 8:00 p.m., Eastern Time, Monday through Friday at (888) 302-2519.

More helpful information, including video tutorials, can be found in the  **Help** menu on the Learning Site[®].

Disclaimer: Wayside Publishing[®] assists customers with setting up integrations between a district's School Information System (SIS) or Learning Management System (LMS) and Wayside Publishing[®]'s Learning Site[®]. If you have questions about how to use your district's SIS/LMS, please reach out to your district's educational technology support representatives.

Wayside & Clever Secure Sync Integration Steps



Step 1: Set up your school/district to roster teacher and student data in the Learning Site® via Clever Secure Sync

Clever Secure Sync automatically rosters student and teacher accounts in classroom software, such as the Learning Site®. To sign up, please visit Clever's Secure Sync product site: clever.com/products/secure-sync

After signing up with Clever Secure Sync to roster your students and teachers in the Learning Site®, you will need to contact our data integrations team at Wayside Publishing® at rostering@waysidepublishing.com or call our technical support team at (888) 302-2519. We will need to know such information as your school/district name and the email address of your IT administrator or technical representative. We will also confirm your order details.

Step 2: Create course-to-program data mapping

After successful data transfer, we will provide you with all of the unique course titles and request a representative from the school/district maps these values to the programs of purchase. This is an extremely important step as the courses and enrollments will be created using this information.

Once the course-to-program mapping has been received, our system will finish processing your initial sync files, using your course-to-program mapping to match your unique courses to the corresponding program titles on the Learning Site®.

If there are any issues, we will notify your IT administrator or technical representative of our findings and begin troubleshooting.

If there are no issues, we will notify your IT administrator or technical representative of a successful data transfer.

Step 3: (Optional) SSO configuration

Clever SSO allows users to sign in to a school/district's software of choice, select an icon or link, and be redirected and automatically authenticated into the Learning Site®.

If your school chooses Clever SSO, then Wayside will work closely with your tech department to enable this feature.

Step 4: Initial Sync

For new customers, we run an initial sync to initially process your Clever data.

If there are any issues, we will notify your IT administrator or technical representative of our findings and begin troubleshooting.

If there are no issues, we will notify your IT administrator or technical representative of a successful data transfer.

Step 5: Successful data transfer

All Learning Site® user accounts, courses, and relationships will be created once all Clever data has been successfully processed.

Once authenticated into the Learning Site®, teachers will be able to access their rostered course(s) and/or section(s). Students will be able to access the Learning Site® and the course in which they are enrolled.

If not using an SSO configuration, the system will then send out an email to each successfully created user with their credentials for login. These credentials will allow users to log into and begin using the Learning Site®.

Step 6: Events sync

For existing customers, we run a nightly events sync to process any changes or updates made to your Clever data. In order to run an events sync, a successful initial sync must have been completed. Event syncs are stored in our system for 30 days.