

# Learning Site®

# SCHOOLLOGY TCC INTEGRATION GUIDE



**Disclaimer:** Wayside Publishing® assists customers with setting up integrations between a district's School Information System (SIS) or Learning Management System (LMS) and the Wayside Publishing® Learning Site®. If you have questions about how to use your district's SIS/LMS, please reach out to your district's educational technology support representatives.

**Accessibility:** We are committed to making the Learning Site® usable by all people, including those with disabilities, by meeting or exceeding the requirements of the Web Content Accessibility Guidelines 2.1 Level A/AA (WCAG 2.1 A/AA). To learn more, please see our [Accessibility Statement](#) located on Learning Site®.

# What's Inside?

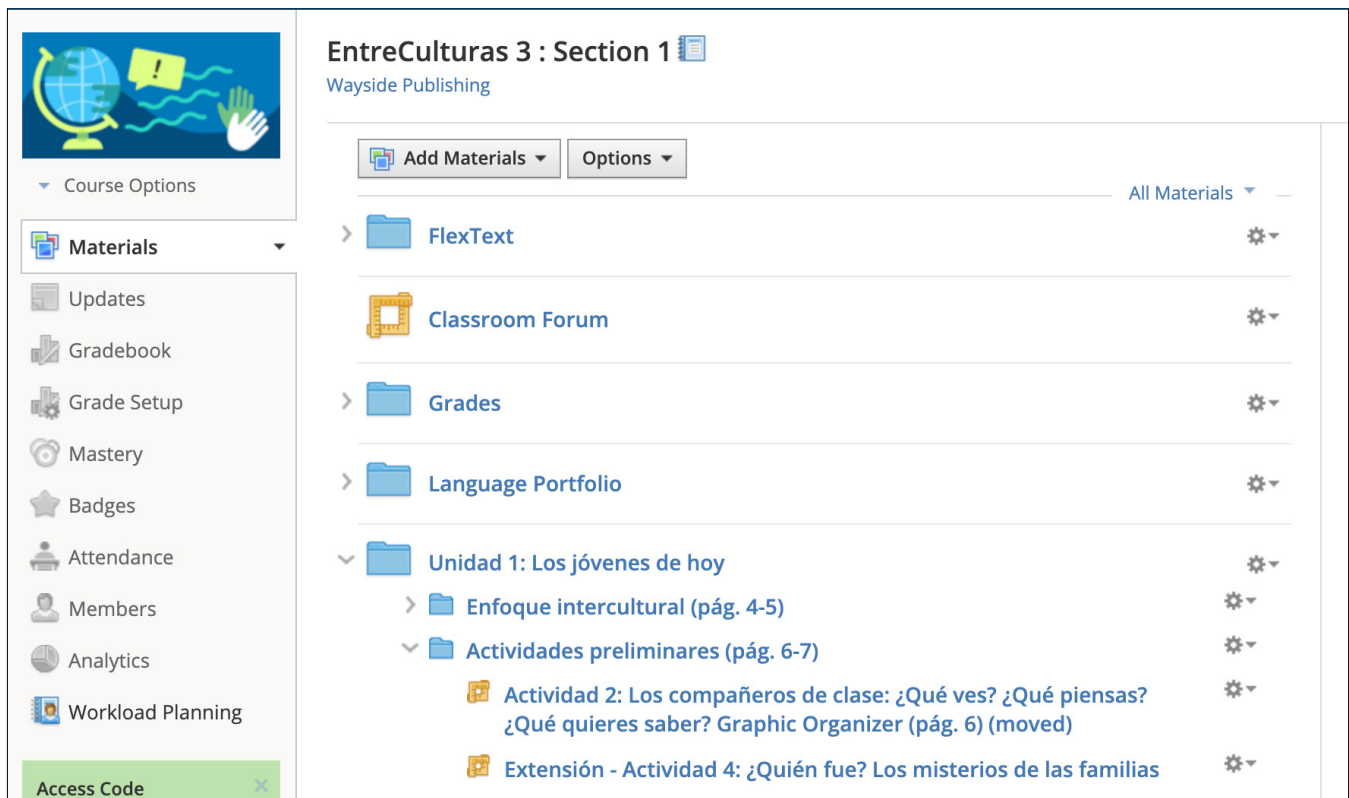
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## Overview

The Wayside Publishing® Learning Site®, our Learning Management System, is the central hub for teachers and students that bridges content, pedagogy, technology, and training to create a comprehensive digital environment that ensures students and teachers are on the path to proficiency and engaging with equitable and innovative pedagogical resources.

Wayside Publishing® is proud to offer an IMS Global certified Thin Common Cartridge (TCC) integration with Schoology. With this integration, users access and engage with the Learning Site® digital content within a Schoology instructional course.

When you are ready to get started with the integration, the Wayside Publishing® Integrations Team will provide you with a Consumer Key, Shared Secret, and IMSCC file(s) that will allow you to import Learning Site® content and resources via a TCC directly into Schoology. Learning Site® users will need to be provisioned with Learning Site® accounts before they can use the Wayside Publishing® Learning Site® Schoology TCC integration.



The screenshot shows a Schoology course interface. On the left is a sidebar with navigation options: Course Options, Materials, Updates, Gradebook, Grade Setup, Mastery, Badges, Attendance, Members, Analytics, and Workload Planning. At the bottom of the sidebar is an 'Access Code' field. The main content area is titled 'EntreCulturas 3 : Section 1' and includes a 'Wayside Publishing' sub-header. Below this are 'Add Materials' and 'Options' buttons. A list of course materials follows, each with a folder icon and a settings gear icon: FlexText, Classroom Forum, Grades, Language Portfolio, and Unidad 1: Los jóvenes de hoy. Under 'Unidad 1: Los jóvenes de hoy', there are sub-folders: 'Enfoque intercultural (pág. 4-5)' and 'Actividades preliminares (pág. 6-7)'. Under 'Actividades preliminares', there are two items: 'Actividad 2: Los compañeros de clase: ¿Qué ves? ¿Qué piensas? ¿Qué quieres saber? Graphic Organizer (pág. 6) (moved)' and 'Extensión - Actividad 4: ¿Quién fue? Los misterios de las familias'.

**NOTE:** The Wayside Publishing® Learning Site® TCC Integration is only available to rostered customers. For more information on our rostering options, please visit [waysidepublishing.com/learningsite/rostering](https://waysidepublishing.com/learningsite/rostering).

## Installation Options

The Wayside Publishing® Learning Site® TCC integration allows multiple options for importing Learning Site® content from the IMSCC file into Schoology Resources to best fit your district's needs. Please read below for more information.

**NOTE:** The IMSCC file cannot be added to Schoology Public Resources. Visibility permissions cannot be public.

### Adding to Schoology Personal Resources

If an individual teacher will be using one textbook title, it may be beneficial to upload the textbook's IMSCC file to Schoology Personal Resources. The imported Learning Site® content contained in the IMSCC file can be copied to multiple instructional courses that use the same textbook title or reused.

### Adding to Schoology Group Resources

If multiple teachers will be using the same textbook title, it may be beneficial to upload the textbook's IMSCC file to Schoology Group Resources. The imported Learning Site® content contained in the IMSCC file can be copied to multiple instructional courses that use the same textbook title or reused.



## Installation Directions: Importing the IMSCC File(s)

The Wayside Publishing® Learning Site® Schoology TCC integration requires you to import the IMSCC file for each text title and configure the external tool for each instructional course by adding your district's Consumer Key and Shared Secret provided by Wayside Publishing®.

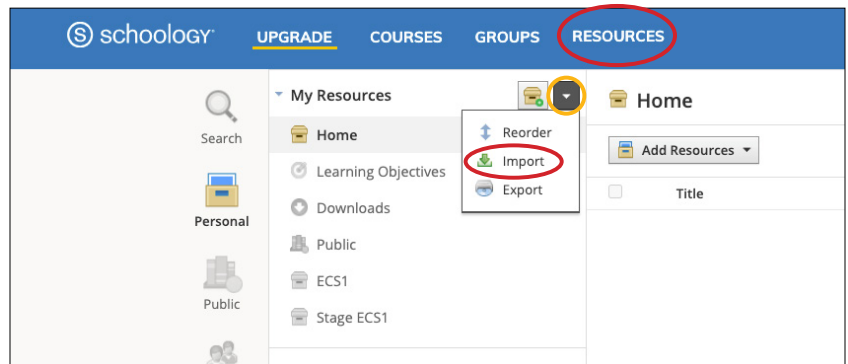
Please follow the directions below to import the IMSCC file(s) containing Learning Site® content into Schoology Resources.

1. Contact the Wayside Publishing® Integrations Team at [rostering@waysidepublishing.com](mailto:rostering@waysidepublishing.com) to receive each textbook title's IMSCC file and your district's Consumer Key and Shared Secret.



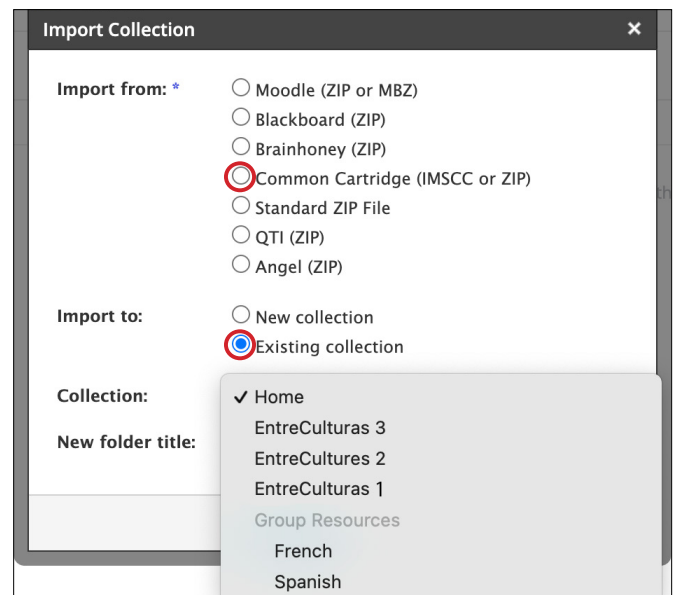
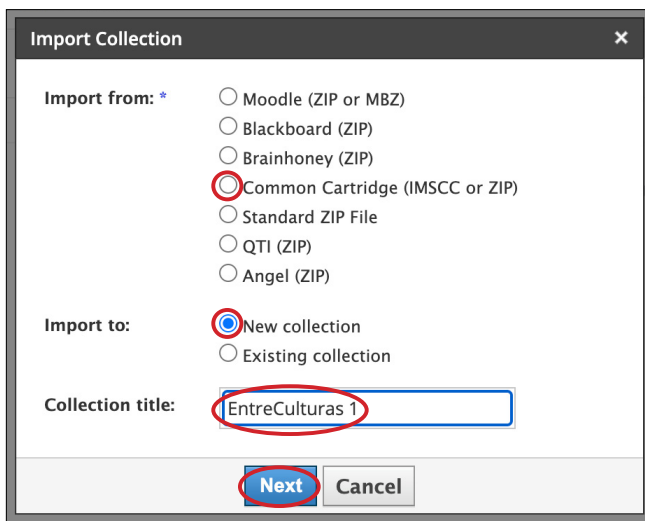
**TIP:** Download the IMSCC file(s) to your device before continuing with the installation process.

2. In your Schoology account, navigate to the **Resources** tab at the top of the page.
3. Select the arrow dropdown next to **My Resources** and choose **Import**.
4. In the Import Collection window, use the following information to make your selections:



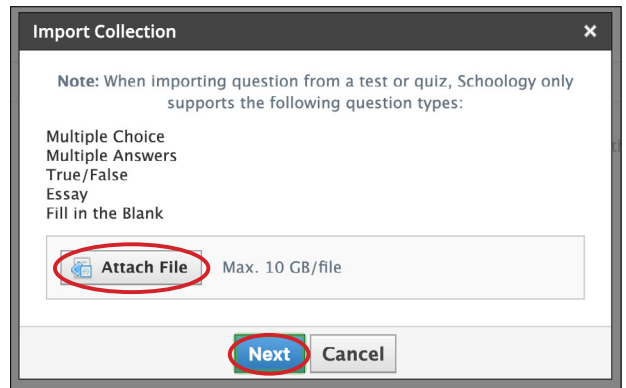
- Import from: Select **Common Cartridge (IMSCC or ZIP)**
- Import to:
  - Select **New collection** to create a new resource collection in Personal Resources
  - Select **Existing collection** to add to an existing resource collection or to Group Resources
- Collection title: Title the collection based on your district's needs. We recommend using the textbook title in the Collection title field.

When finished, select **Next** to advance to the next step.

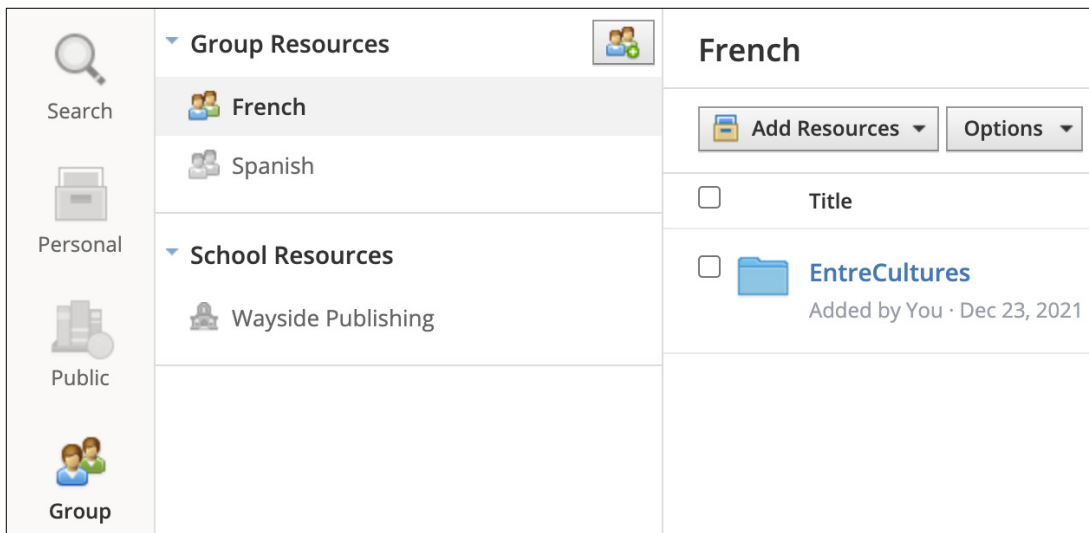
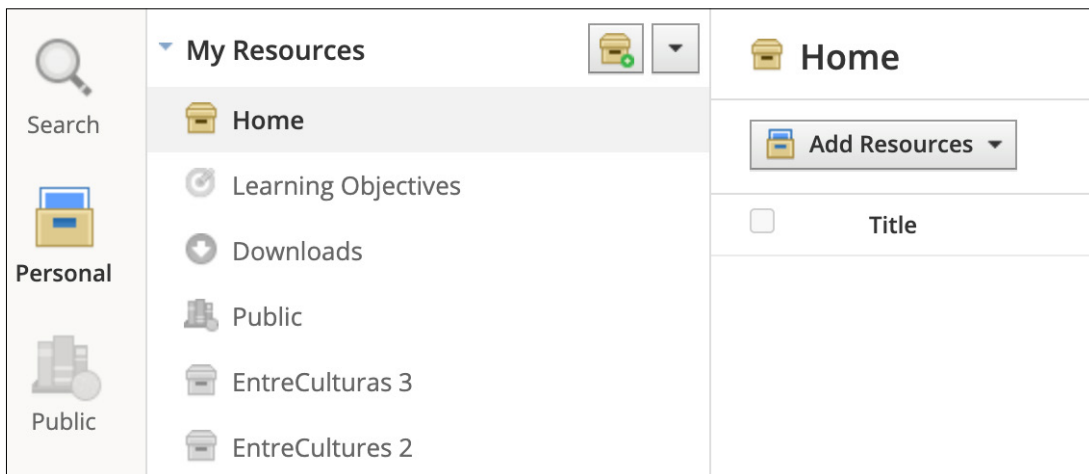


- On the next screen, select **Attach File** and choose the IMSCC file to import. When attached, select **Next** to start the import.

**NOTE:** The import process may take several minutes to complete. You can monitor the progress of the import on your **Transfer History** page located in your account settings.



- Once the upload is complete, the Learning Site® content contained in the IMSCC file will be available in Resources for import into a Schoology course. Please note that Learning Site® content is only viewable and useable within a Schoology course and after the external tool provider is configured.



## Installation Directions: Configuring the External Tool Provider

As a final step, you will need to configure a new external tool provider using your district's Consumer Key and Shared Secret provided by Wayside Publishing®. The external tool must be added to each course that will be using the Wayside Publishing® Learning Site® Schoology TCC integration.

The external tool can be added to individual courses by individual teachers or added at the system level by a Schoology systems administrator. Please follow the directions below based on your role.

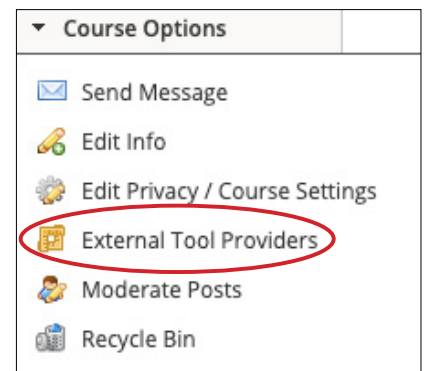
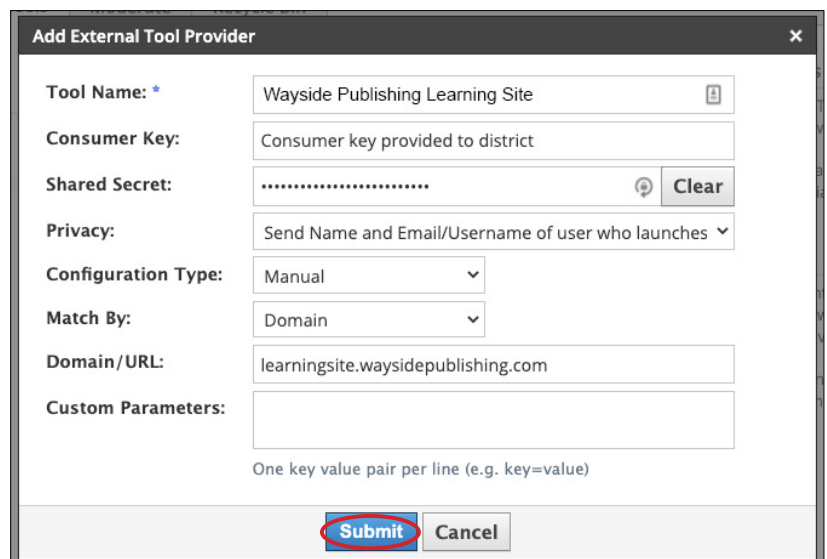
### Individual Courses: Configuring the External Tool Provider

1. Navigate to the **Course Options** tab and select **External Tool Providers**.

2. Select **Add External Tool Provider** and enter or select the following information:

- **Tool Name:** Name the tool. We recommend "Wayside Publishing Learning Site".
- **Consumer Key:** Enter the Consumer Key provided to your district
- **Shared Secret:** Enter the Shared Secret provided to your district
- **Privacy:** Send Name and Email/Username of user
- **Configuration Type:** Manual
- **Match Type:** Domain
- **Domain/URL:** [learningsite.waysidepublishing.com](http://learningsite.waysidepublishing.com)

3. When finished, select **Submit** to complete the setup.



 A screenshot of the 'Add External Tool Provider' form. The fields are:
 

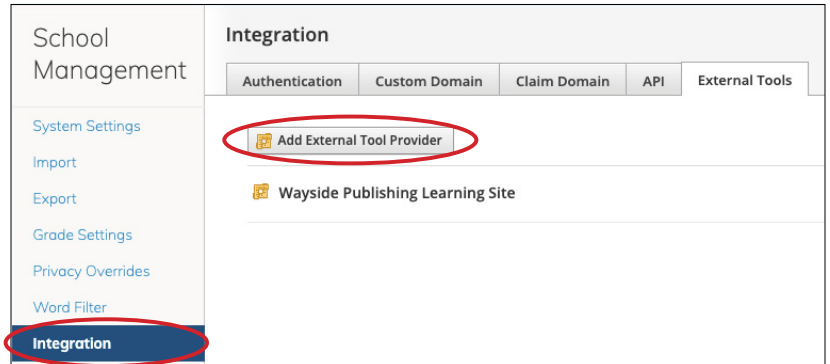
- Tool Name:** Wayside Publishing Learning Site
- Consumer Key:** Consumer key provided to district
- Shared Secret:** [Redacted] with a 'Clear' button
- Privacy:** Send Name and Email/Username of user who launches
- Configuration Type:** Manual
- Match By:** Domain
- Domain/URL:** learningsite.waysidepublishing.com
- Custom Parameters:** [Empty field]

 At the bottom, there are 'Submit' and 'Cancel' buttons. A note at the bottom says 'One key value pair per line (e.g. key=value)'.

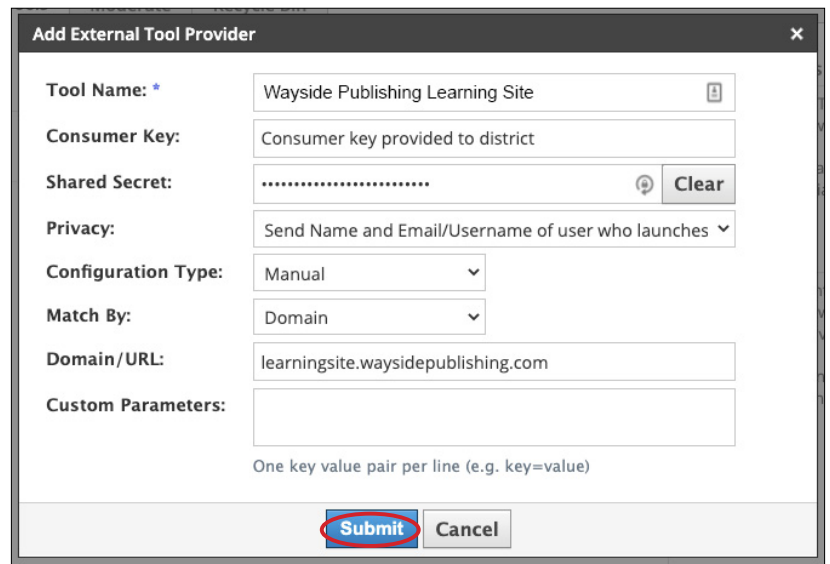
**NOTE:** The Custom Parameters field should be left blank.

## System Level: Configuring the External Tool Provider

1. In your System Admin account, navigate to the **Tools** page and select **School Management**.
2. Next, select **Integration** in the left menu.
3. In the Integration menu, select **External Tools** and then **Add External Tool Provider**.
4. Enter in or select the following information in the Add External Tool Provider window:



- **Tool Name:** Name the tool. We recommend "Wayside Publishing Learning Site".
- **Consumer Key:** Enter the Consumer Key provided to your district
- **Shared Secret:** Enter the Shared Secret provided to your district
- **Privacy:** Send Name and Email/Username of user
- **Configuration Type:** Manual
- **Match Type:** Domain
- **Domain/URL:** [learningsite.waysidepublishing.com](https://learningsite.waysidepublishing.com)



5. When finished, select **Submit** to complete the setup.

**NOTE:** The Custom Parameters field should be left blank.



## Adding Learning Site® Content to a Course

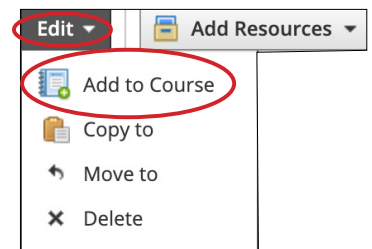
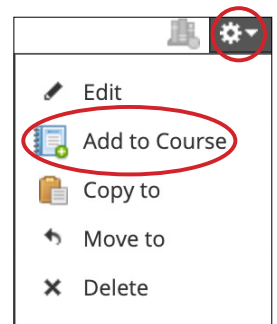
Learning Site® content imported from the IMSCC file must be imported into a Schoology course for instructional use. Schoology offers two methods for importing content from Resources into a course: directly from Resources or from within an individual course.

**NOTE:** Schoology has a 750 object import limit. This may affect how many folders can be imported at one time.

### Adding from Resources

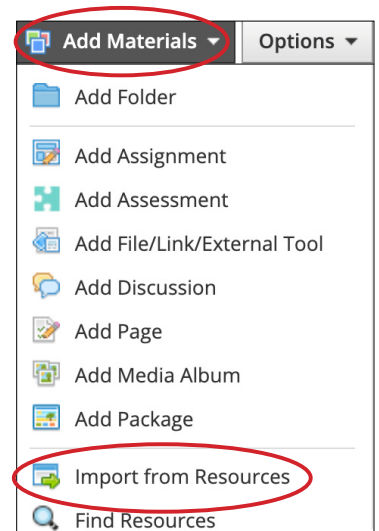
To import Learning Site® content directly from Resources into your course(s), navigate to the collection from which you would like to import content.

- To import an **individual folder**, select the **gear icon** on the right side of the folder. Select **Add to Course** and follow the prompts. Learning Site® content can be copied to multiple instructional courses that use the same textbook title or reused.
- To import **multiple folders**, select the folders you wish to add to a course using the checkboxes to the left of the folder. Select **Edit** above the folder list. Select **Add to Course** and follow the prompts. Learning Site® content can be copied to multiple instructional courses that use the same textbook title or reused.



### Adding from within a Course

To import Learning Site® content from within a course, navigate to the course to which you would like to import content. Select **Import from Resources** from the Add Materials menu and follow the prompts. .

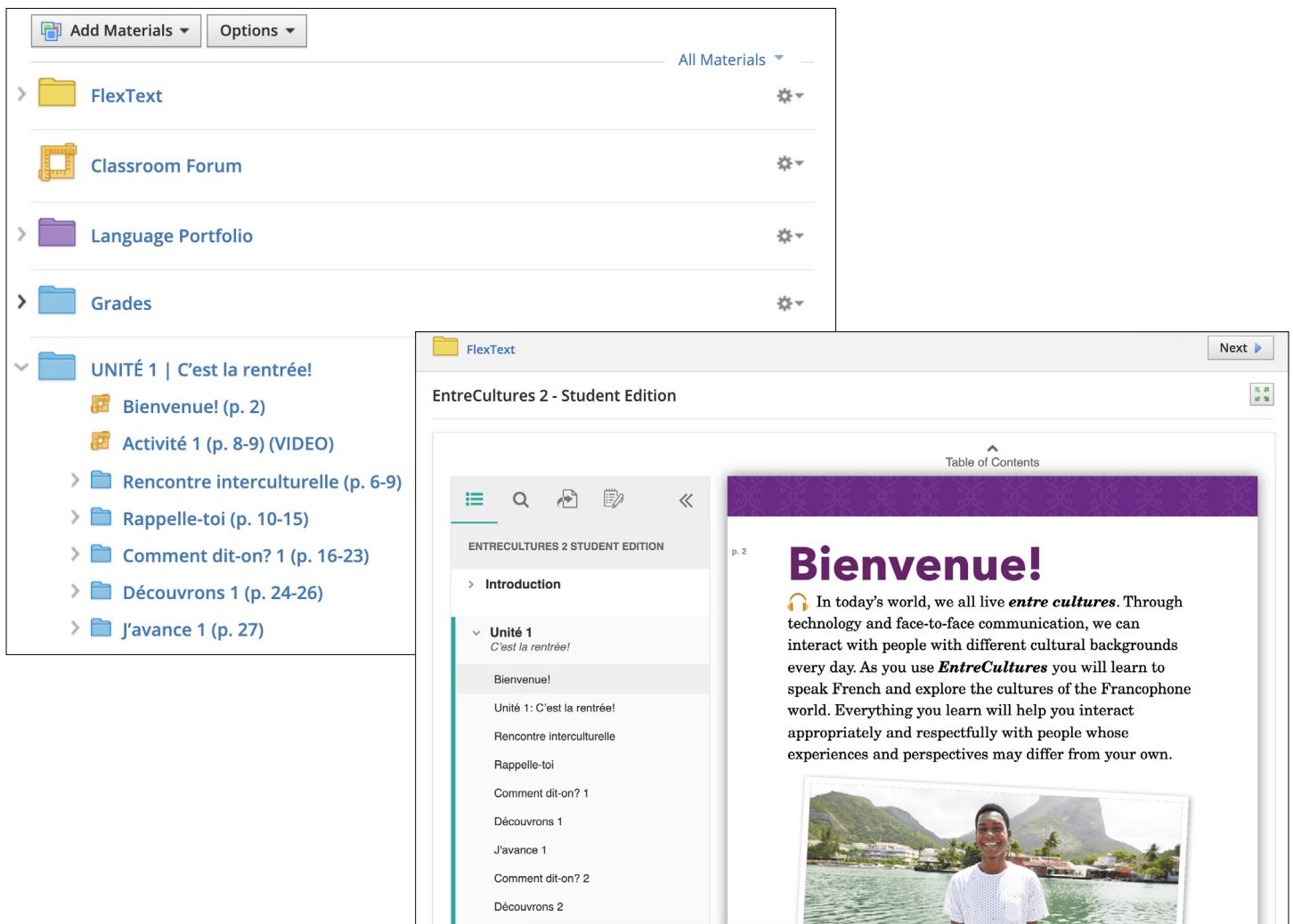


**TIP:** Keeping unused Learning Site® content in Schoology Resources or in a “sandbox” course before use will reduce loading times in an instructional course.

## Viewing Learning Site® Content

Once you have imported Learning Site® content contained in the IMSCC file into your course from Resources and the external tool provider is configured, you are ready to begin using the Wayside Publishing® Learning Site® TCC integration!

Select a content link to view Learning Site® content. The Learning Site® content links can be moved, renamed, copied to other courses, and reused.



The screenshot displays the Wayside Publishing interface. On the left, a sidebar shows a course structure under 'All Materials'. The selected unit is 'UNITÉ 1 | C'est la rentrée!', which includes several lessons and activities. The main area shows a preview of the 'EntreCultures 2 - Student Edition' page for 'Bienvenue! (p. 2)'. The page features a purple header, a 'Table of Contents' link, and a main heading 'Bienvenue!' followed by an introductory paragraph about interacting with different cultures. Below the text is a photograph of a smiling man in a white shirt standing in front of a scenic view of a town and water.

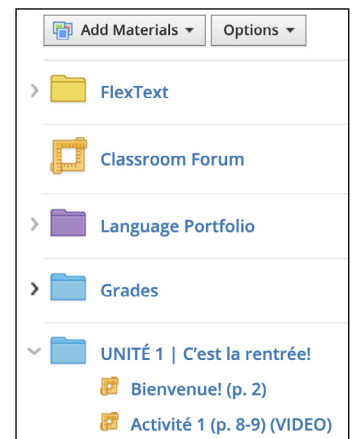
## Instructional Use

The following information will help you begin using the Wayside Publishing® Learning Site® TCC integration with your Schoology instructional courses. With this integration, users access and engage with the Learning Site® digital content within a Schoology instructional course.

### Folder Access

It is important that teachers and students have access to the following imported folders from each IMSCC file in each of your Schoology instructional courses:

- **FlexText®** – This folder provides access to the digital version of your Wayside text. Teachers have access to the student edition and teacher edition. Students have access to the student edition only.
- **Grades** – This folder provides access to task submissions and scores through the Learning Site® Grades tab. Teachers have access to view and provide feedback on all rostered student task submissions using the Learning Site® grading and feedback tools. Students have access to their task submissions, scores, and feedback. Students can also use this link to add evidence directly to their portfolio.
- **Portfolio** – This folder provides access to the integrated portfolio. Teachers have access to all rostered student portfolios. Students have access to their individual current portfolio and any previous course portfolios they may have (if applicable).









The following folders can be included in your Schoology instructional course or kept in a non-instructional course (i.e. a “sandbox” course) based on preference:

- **Classroom Forum** – This link provides access to the Learning Site® Classroom Forum. The Classroom Forum allows for interpersonal communication, sharing resources, community-building, class communication, and more.
- **Unit folders** – Each unit folder contains links to unit content. For more information on assigning and reviewing activities, please see the [Integration Video Tutorial](#) section of this guide.
- **Resources** – This folder contains teacher resources to support your instruction and student learning.
- **Instructional Strategies Toolkit** – This module is a teacher-only resource. The Toolkit contains a variety of instructional approaches that can be filtered by mode, skill, proficiency level, activity type, learning style and more. Whether you are a new teacher or want to find new strategies, the toolkit provides built-in world language methodology and pedagogy training at any time.

## Activity Type Overview

Learning Site® offers many different instructional resources and activity types. The following information provides an overview of how to access and use various activity and resource types with the Wayside Publishing® Learning Site® Schoology TCC integration.

| ACTIVITY TYPE  | LMS              | ACTIONS   |
|--|------------------|---|
| <b>Task</b><br>         | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Eligible for grade passback</li> <li>• Accessed/assigned and submitted using content link</li> <li>• Reviewed using Grades folder link</li> </ul>  |
| <b>Forum</b><br>        | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Accessed/assigned and submitted using content link</li> <li>• Reviewed using content link and/or Schoology functionality</li> </ul>  |
| <b>Document</b><br>   | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Can be printed or downloaded</li> <li>• Fillable sections if used digitally</li> <li>• Can be accessed/assigned, submitted, and reviewed digitally using Schoology functionality</li> <li>• Can be accessed/assigned, submitted, and reviewed digitally as a Task activity (see Task Activity Type Actions)</li> </ul> |
| <b>Audio</b><br>      | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Can be downloaded</li> <li>• Accessed/assigned from content link</li> </ul>  |
| <b>Video</b><br>      | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Can be downloaded</li> <li>• Accessed/assigned from content link</li> </ul>  |
| <b>Flashcards</b><br> | <b>Schoology</b> | <ul style="list-style-type: none"> <li>• Interactive</li> <li>• "Mark as Learned" feature</li> <li>• Accessed/assigned from content link</li> </ul>   |

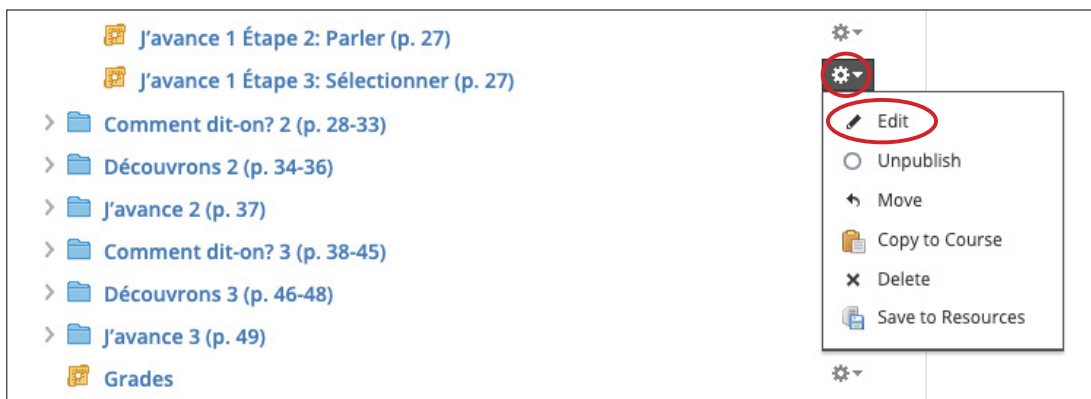
## Task Activity Grade Passback

Learning Site® task activities are eligible for grade passback, a feature of Schoology that allows numeric scores to be passed from Learning Site® into your Schoology gradebook.

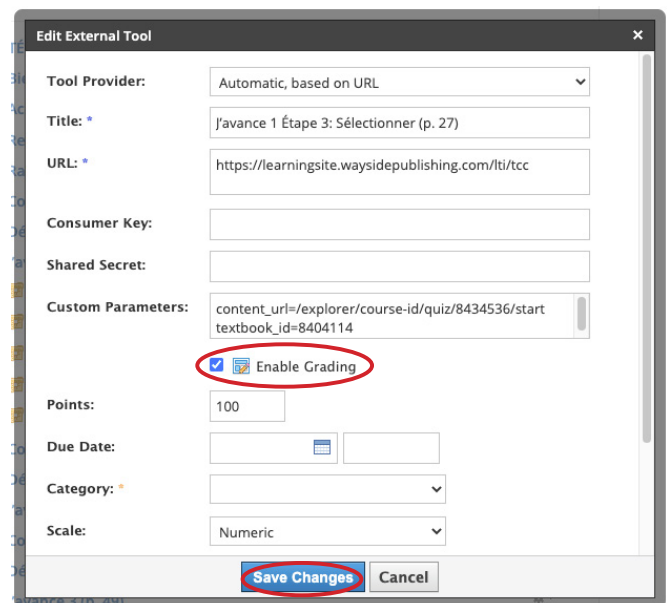
### Enabling Grade Passback

To create a task activity assignment in Schoology with grade passback enabled, follow the steps below or view the [Integration Video Tutorial](#).

1. Locate the task activity content link you wish to assign. Select the **gear icon** on the right and then select **Edit**.



2. In the Edit External Tool window, select the checkbox next to **Enable Grading**. Enter any information you would like, such as point value, due date, etc.
3. When ready, select **Save Changes**. The task activity will now appear in your Schoology gradebook.




**NOTE:** You may enter the point value as it appears on Learning Site® or you may adjust the point values to your preference and the grade will scale accordingly in your Schoology gradebook. Task activities on Learning Site® are based on a 100-point scale and scores are displayed as a percentage.

## Completing a Task Activity with Grade Passback Enabled

Students will complete the task activity through the Learning Site® content link enabled for grade passback that you created.

## Reviewing Numeric Scores for Grade Passback

Numeric scores from **auto-graded task activities** will appear in your Schoology gradebook as soon as a student selects the **Submit** button. Numeric scores from **manually graded task activities** appear in your Schoology gradebook as soon as you enter a score using the Learning Site® grading and feedback tools accessed from the imported Grades folder link.

| 2021  |  | All Materials |       | Due Date, A      |                  | View              |                   |
|---|--|---------------|-------|------------------|------------------|-------------------|-------------------|
| Last Name, A-Z  |  | OVERALL       |       | J'avance 1 Ét... | Activité 2 (p... | Activité 10 Et... | Activité 3 Éta... |
|   |  | Calc.         | Calc. | 100 PTS          | 10 PTS           | 100 PTS           | 20 PTS            |
|  Anderson, Sarah |  | 96.86         | 96.86 | 100              | 8                | 100               | 20                |

## Reviewing Task Activity Submissions

The imported Grades folder link provides access to the Learning Site® grading and reviewing tools. Teachers and students use this link to review task activity submissions.

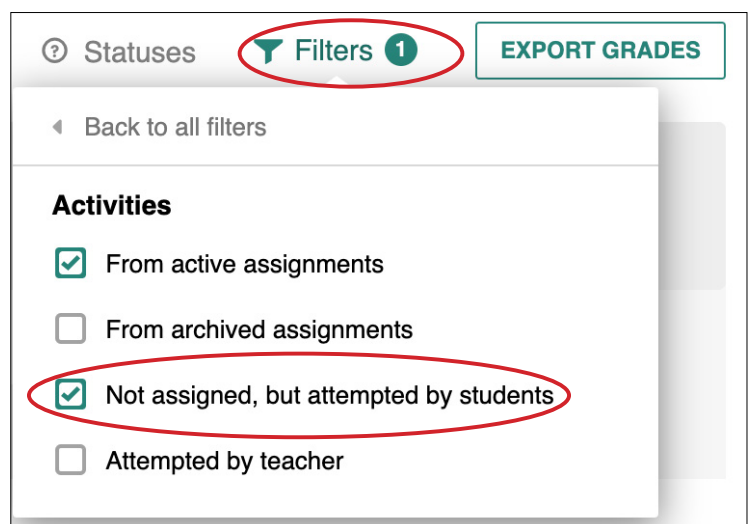


## Setting Grades Viewing Filter for Task Activities

In order to view task activity submissions, both teachers and students must enable the **Not assigned, but attempted by students** grade filter. Please note that filters will be visible after the first task activity is submitted.

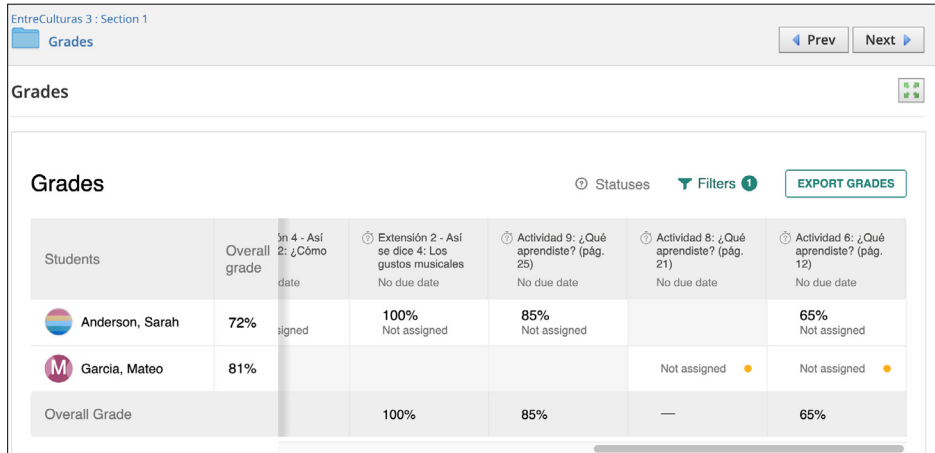
To enable the filter, select the **Grades** folder link. Select **Filters** and then **Activities**. In the Activities menu, select **Not assigned, but attempted by students**.

Task activities will be visible once teachers and students have enabled the filter. The filter will remain enabled unless manually disabled.



## Reviewing Task Activity Submissions: Teacher Use

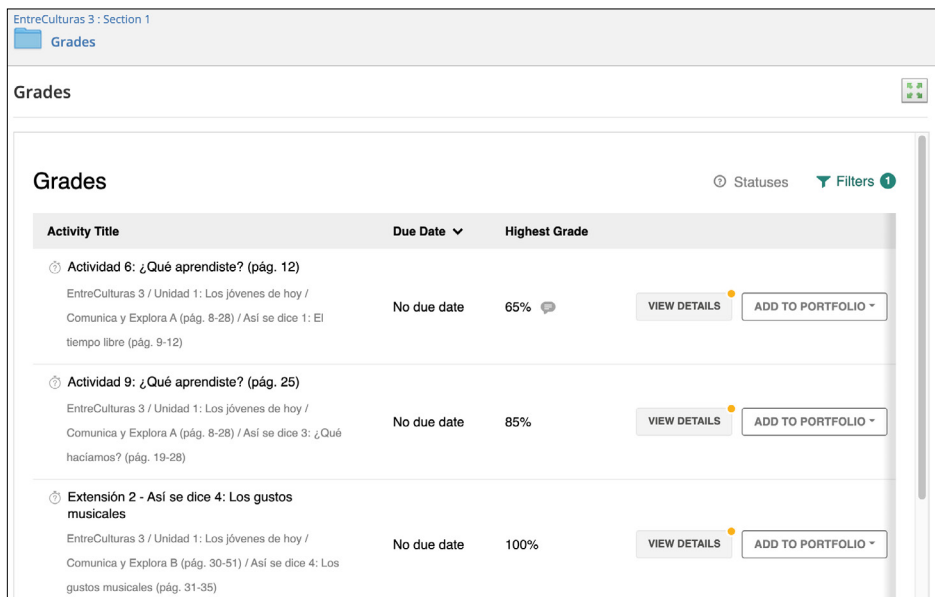
To review student submissions, manually grade, adjust scores, or provide feedback, teachers will use the imported Grades folder link to access the Learning Site® grading and feedback tools. For more information on using the Learning Site® grading and feedback tools, please view the [Integration Video Tutorial](#) or visit the [Guides to Get You Started](#) page to access guides and tutorials.



| Students        | Overall grade | Actividad 4 - ¿Cómo se dice 2: ¿Cómo se dice 4: Los gustos musicales | Extensión 2 - Así se dice 4: Los gustos musicales | Actividad 9: ¿Qué aprendiste? (pág. 25) | Actividad 8: ¿Qué aprendiste? (pág. 21) | Actividad 6: ¿Qué aprendiste? (pág. 12) |
|-----------------|---------------|--|---|---|---|---|
| Anderson, Sarah | 72%           | Not assigned   | 100%<br>Not assigned                              | 85%<br>Not assigned                     | —                                       | 65%<br>Not assigned                     |
| Garcia, Mateo   | 81%           | —  | —   | —                                       | Not assigned                            | Not assigned                            |
| Overall Grade   | —             | —  | 100%  | 85%                                     | —                                       | 65%                                     |

## Reviewing Task Activity Submissions: Student Use

Students will use the Grades folder link to review their submissions and any feedback you have left. They can also use this link to add evidence directly to their portfolio.



| Activity Title   | Due Date    | Highest Grade |
|--|-------------|---------------|
| Actividad 6: ¿Qué aprendiste? (pág. 12)<br>EntreCulturas 3 / Unidad 1: Los jóvenes de hoy / Comunica y Explora A (pág. 8-28) / Así se dice 1: El tiempo libre (pág. 9-12)                  | No due date | 65%           |
| Actividad 9: ¿Qué aprendiste? (pág. 25)<br>EntreCulturas 3 / Unidad 1: Los jóvenes de hoy / Comunica y Explora A (pág. 8-28) / Así se dice 3: ¿Qué hacíamos? (pág. 19-28)                  | No due date | 85%           |
| Extensión 2 - Así se dice 4: Los gustos musicales<br>EntreCulturas 3 / Unidad 1: Los jóvenes de hoy / Comunica y Explora B (pág. 30-51) / Así se dice 4: Los gustos musicales (pág. 31-35) | No due date | 100%          |

## Schoology Linked Courses

Linking Schoology instructional courses affects the grade passback feature. For more information about how grades passback functions with cross-listed courses, please contact our Instructional Technologists at [instructionaltechnology@waysidepublishing.com](mailto:instructionaltechnology@waysidepublishing.com)

- **Linked Schoology instructional courses** - All rostered students in linked instructional courses will appear in one Learning Site® gradebook, accessed through the Grades folder link.
- **Non-linked Schoology instructional courses** – All rostered students in each instructional course will appear in a Schoology course-specific Learning Site® gradebook, accessed through the Grades folder link.

## Support

Wayside provides a variety of resources for both the technical and pedagogical aspects of our products to help teachers and students find the support they need, how and when they need it.

For questions regarding your integration setup, please contact our Integrations Team at [rostering@waysidepublishing.com](mailto:rostering@waysidepublishing.com).

For questions regarding the instructional use of your integration, please contact our Instructional Technologists at [instructionaltechnology@waysidepublishing.com](mailto:instructionaltechnology@waysidepublishing.com).

You can also speak to us directly via our live phone support at (877) 415-1222 (M-F, 8:30 a.m. to 8:00 p.m. ET) or access our Support Center at <https://support.waysidepublishing.com> for a self-service option. Feel free to email us anytime at [support@waysidepublishing.com](mailto:support@waysidepublishing.com) (for Learning Site® questions) or [info@waysidepublishing.com](mailto:info@waysidepublishing.com) (for general information).

## Integration Video Tutorial

Our [Schoology TCC Integration Tutorial](#) video highlights the general instructional use of the integration and offers step-by-step demonstrations of how to create activities, review student submissions, and provide feedback.

