



# Explorer® Class: FlexText®

FlexText® is the digital version of your text. The built-in tools and compass icon allow teachers and students to directly interact and engage with content.

## FlexText® – Teacher Overview

Teachers have access to both the Student and Teacher Editions of a textbook. Comprehension-based readers do not have Teacher Editions.

The screenshot displays the FlexText® interface. On the left is a navigation sidebar with a table of contents. The main content area shows a page titled "Así se dice 2" with the subtitle "Mi día en la escuela". A callout box points to a table on the page, stating "La clase de historia empieza a las 7:00." The table lists the following schedule:

Horario	Asignatura	Lugar
7:00-9:00	Historia	Aula 9
9:00-9:20	Recreo	Aula 7
9:20-11:20	Francés	Cafetería
11:20-12:10	Almuerzo	Aula 12
12:10-14:10	Matemáticas	
14:10-14:30	Recreo	Aula de computadoras
14:30-16:30	Informática	

## FlexText® Navigation Tools

Navigate

Use the Table of Contents to quickly navigate to a section of FlexText®. Teachers and students can also scroll through the FlexText® pages.

Search

Search by keyword or phrase in the target language or English.

Jump to Page

Enter a page number to jump to that page in FlexText®.



## FlexText® Built-in Tools

### Notes & Highlights

Use the Notes tool to add highlights and notes to any page. Teachers can keep separate notes and highlights in the Teacher and Student Editions.

Go to a note or highlight location in FlexText® by selecting it from the Notes menu.

Captured notes or highlights can be deleted or edited at any time.

Notes and highlights can be exported into an editable document.



### Compass Icon

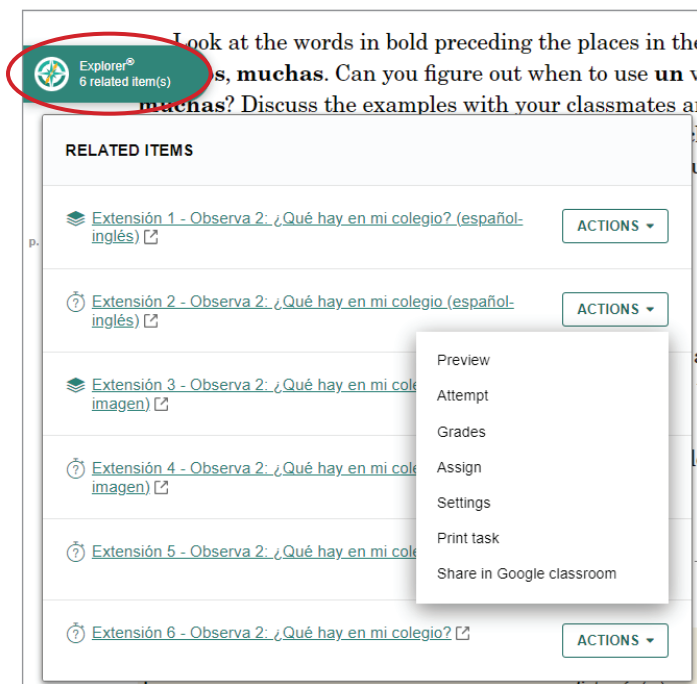
The compass icon allows teachers and students to interact with related content and embedded media without leaving FlexText®.

Hover over the **compass icon** to view the number of items related to a section of FlexText®.

Select the **compass icon** to view the Related Items menu and access related content.

Select the **hyperlinked title** to open the activity or resource in the Explorer® Content tab, or select **pop-out**  to open it in a new tab.











Select the **Actions** button to view the quick actions menu based on content type. To learn more about each quick action, please see the Compass Icon Actions Menu section of this guide.





## Content Type Icons

Learning Site® content type icons can help you and your students quickly identify activities and resources. Please note that content types vary across text titles.

ICON	CONTENT TYPE	ICON	CONTENT TYPE
	Article		Task activities such as matching, fill in the blank, multiple choice, long answer, audio/video recording, comparative recording, short answer, and file upload
	Audio		Survey
	Document		URL
	Flashcards		Video
	Forum		Vocabulary Progression



## Compass Icon Actions Menu

Activities and resources, depending on the type, have specific actions available for teachers and students. These actions can be taken by using the Actions drop-down menu within the FlexText® compass icon. Use the chart below to learn more about each action.

ACTION	DESCRIPTION
<b>Preview</b>	<ul style="list-style-type: none"><li>• Selecting <b>Preview</b> allows teachers to view task activities without attempting and view answers to auto-graded task activities.</li><li>• Only teachers can preview a task activity.</li></ul>
<b>Attempt</b>	<ul style="list-style-type: none"><li>• Teachers and students can attempt a task activity by selecting <b>Attempt</b>.</li></ul>
<b>Grades</b> <b>No Grades Available</b>	<ul style="list-style-type: none"><li>• Teachers can access student task submissions by selecting <b>Grades</b>. The Grades link or button will enable after at least one student has submitted a task activity (assigned or unassigned). If there are no student submissions, the button will be disabled and indicate no grades are available.</li><li>• Students can access their task submission(s) and review their grade and feedback by selecting <b>Grades</b>. The Grades link or button will enable once a student has submitted their task activity.</li></ul>
<b>Assign</b>	<ul style="list-style-type: none"><li>• Individual activities and resources can be assigned by selecting <b>Assign</b>. To assign more than one activity or resource at a time, please see the Assignments Guide.</li><li>• Only teachers can assign activities or resources.</li></ul>
<b>Share</b>	<ul style="list-style-type: none"><li>• Selecting <b>Share</b> allows teachers using Google Classroom to create a Google Classroom activity post for an individual activity or resource.</li><li>• Only teachers can share activities to Google Classroom.</li></ul>
<b>Settings</b>	<ul style="list-style-type: none"><li>• Teachers can adjust properties for an <u>individual task activity</u> by selecting <b>Settings</b>. To adjust properties that affect an entire Explorer® class, please see the Settings Guide.</li><li>• Only teachers can adjust properties for individual tasks or an Explorer® class.</li></ul>
<b>Print Task</b>	<ul style="list-style-type: none"><li>• Teachers can print a PDF of the task activity by selecting <b>Print Task</b>.</li><li>• Only teachers can print tasks.</li></ul>
<b>View</b>	<ul style="list-style-type: none"><li>• Teachers and students can view flashcards by selecting <b>View</b>.</li></ul>



## Learning Site® Media Player

Audio and videos can be accessed from the compass icon without having to navigate away from FlexText®.

Selecting the media resource’s **hyperlinked title** will open it on the Explorer® Content page.

Select **Show preview** to open the media player within the compass icon Related Items menu. Select **Hide preview** to close the media player.

- ▶ Play and pause media
- 🔊 Adjust the volume
- 🖼 Use the picture-in-picture feature to move the video around the screen while also being able to scroll to other areas on the current FlexText® page
- 📺 Open the video to fit full screen on your device
- ⋮ From the three-dot menu, you can toggle captioning/subtitles on and off and adjust audio playback speed



## FlexText® – Student Overview

The Learning Site® FlexText® experience for teachers and students is similar with some differences in features, view, and actions.

The screenshot displays the FlexText student interface. At the top, there are navigation tabs for FlexText®, Explorer® Content, Grades, and Assignments. On the left, a sidebar shows a course structure under 'ENTRECULTURAS 1' with units: Introduction, Unidad Preliminar (¡Hola!), Unidad 1 (¡Quiénes Somos! Identidades), Unidad 2 (La vida en la escuela), and Unidad 3 (Mi familia es tu familia). Under Unidad 3, there are links for 'Unidad 3: Mi familia es tu familia', 'Comparaciones', 'Comunica: Mi familia es tu familia', 'Video blog: Soy Marina', and 'Así se dice 1: Esta es mi familia'. The main content area shows a red heading 'Paso 3: Resumen'. Below it, a 'RELATED ITEMS' section features a video player for 'Actividad 2 Paso 2: Escucha (pág. 143)'. A red circle highlights a compass icon with the text 'Explorer® 2 related item(s)'. An 'ACTIONS' menu is open over the video player, showing 'Attempt' and 'Grades' options. The video player shows a woman sitting on a couch. At the bottom right, there is a partial view of a building with the text 'Casas antiguas'.

- Students have access to the Student Edition only.
- Navigation and FlexText® tools are the same for teachers and students.
- Related content is accessible through the compass icon. The compass icon is disabled for students if teachers select to make content hidden.
- The Actions menu has student-specific actions based on content type. Please see the Compass Icon Actions Menu chart in this guide for student-specific actions.